

Queenswood



PERSON SPECIFICATION
AND JOB DESCRIPTION



Full-time
Theatre
Technician



JOB DESCRIPTION AND PERSON SPECIFICATION

JOB DESCRIPTION

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Job Title: Full-time Drama Theatre Technician

Reporting to: Theatre Manager

Main Purpose of the job:

To provide technical assistance within the Drama department in the following ways:

- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact with.
- To design and construct props and scenery as required.
- To assist with lighting, sound and media projects as required.
- To assist with storage solutions and maintenance within the dept.
- To have knowledge of and implement Health and Safety policy within the theatre.
- To support Queenswood Enterprise Limited (QEL) during the holidays periods as required.

Other duties that are deemed appropriate to the role by the Principal.

PERSON SPECIFICATION

ESSENTIAL ATTRIBUTES

These are qualities without which the Applicant could not be appointed.

1. Qualifications

- English and Maths at GCSE level
- Technical Theatre Degree

2. Experience

- Person has and is willing to develop skills in all areas of technical theatre.

3. Skills

A specialism in one or more of the following:

- Carpentry
- Scenic construction
- Set Design
- Lighting rigging and operation
- Sound rigging and operation
- Projection rigging and operation
- Videography and editing

4. Knowledge

- Working knowledge of plays and theatrical genres
- Knowledge of theatrical plant and equipment
- Knowledge of theatrical health and safety standards

5. Personal competencies and qualities

- Ability to form and maintain appropriate relationships and personal boundaries with children and young people.

DESIRABLE ATTRIBUTES

These are extra qualities which can be used to choose between applicants who meet all of the essential criteria:

1. Qualifications

- Recognised carpentry qualification
- Recognised electrical qualification
- ABTT technical Bronze, Silver and Gold awards
- Rigging for the Entertainment Industry
- First Aid At Work or similar
- PAT test training certificate

2. Experience

- Person with existing experience of set construction, design and technical theatre systems.
- A proven track record of producing and running technical aspects of live theatrical shows

3. Skills

- Rigging theatrical hardware, aerial equipment, lighting, AV and sound
- Lighting Design/Running a show (or a willingness to learn)
- Sound Design/Live Sound experience (or a willingness to learn)
- Scenic carpentry

4. Knowledge

- Specific knowledge of Jands Vista V3 Lighting system
- Specific knowledge of QLab Sound software
- Experience with Adobe Creative Cloud (Photoshop, Premiere Pro, Audition)
- Experience with Sound Editing Software (Audition, Audacity etc.)

5. Personal Competencies and qualities

- Flexibility
- Passion for theatre
- Willingness to lead projects and show initiative
- Commitment to success and high standards within the department